



Region 3 Board of Governors Meeting Minutes

Saturday, October 8, 2005 at 8:30 a.m.
Christopher B. Burke Engineering, Ltd.,
9575 W. Higgins Road, Rosemont, IL.

Present:

Tom Walther, Chair
Steve Chizek
Dave Berry
Nick Textor
Dave Pritchard
Thomas Burke
Eriks Ludins
Mark Stemmer

Not able to attend:

Thomas Eggum
Larry Jedele
Randall Over

Staff:

Philip Mariscal
Meggan Farrell

1. Call meeting to order

Tom Walther welcomed all and called the meeting to order at 8:30 AM.

2. Introductions of attendees

All Governors introduced themselves to the group.

3. Amend / Approve agenda

Approved as presented.

4. Review bylaws and rules of policy and procedures

Sent the members of the Board the final version to review.

Committee then reviewed the Bylaws. They made a brief comparison between the Bylaws and the Rules.

District 7 elected to dissolve. District 8 Council will serve for one more year. They could still vote to be dissolved. They did however want to make sure that they still had the local communication among themselves.

5. Election of officers

a. Vice Chairperson -

Motion was made that Mark Stemmer be the Vice Chair of the RBOG.

Unanimously approved.

b. Secretary

c. Treasurer

Motion was made that the positions Secretary and Treasurer be combined.

Unanimously approved.

Motion was made that Steve Chizek be the Secretary/ treasurer for Region 3 BOG

Unanimously approved.

6. Elect Governor-at-Large

Looked at the transition plan to deal with the upcoming vacancy for Governor 2. Eriks Ludins is the leading candidate to serve for the open vacancy for Governor 2.

Governor-at-Large - this is currently a one year transitional appointment. The person currently being considered is Amy Smith from Golder Associates, Duluth, MN. She has been very active in Younger Member Forums and has served on National committees.

Tim Bate from the Wisconsin Section is also interested in this position.

*Motion made the Amy Smith be appointed as the Governor-at-Large for Region 3.
Unanimously approved.*

7. Operational issues

a. E-room

- i. Member access - Region 3 BOG
- ii. Use for minutes and other documents
- iii. Documents in the e-Room: Bylaws, Rules, Minutes, Calendar, Rosters, proposed agenda items, Correspondence, Forms (reimbursement forms etc.), Nomination Forms and Issues, Contacts within National, Visit Reports.

iv. Web site:

Documents on the website: Bylaws and Rules, Calendar of Events that includes the ASCE Board Meetings, Links to Sections and Branches that have websites of their own, Governors Roster specifying Section/s the Governors represent, Geographic Visit Assignments.

b. Financial issues

- i. Expected allotment -- \$13,700 approximately
- ii. Checking account - will be set up by national at Bank of America and then managed by the region.
- iii. *Motion that the two signatories be Mark Stemmer and Steve Chizek.
Unanimously approved*

Questions for National: Will this be an interest bearing account? When will the funds be transferred?

- iv. Reimbursement rates - At the National level the reimbursement rates are as follows,
 - airfare as cheap as possible,
 - driving mileage currently at 0.485c until end of 2005 as tied to the IRS allowable rate(100 miles round trip)
 - \$20.00 per day miscellaneous (with airfare)
 - Per Diem of \$100.00

Does the Board wish to stay with these rates for this Region?

Motion moved that the Region stay with the ASCE reimbursement rates and re-evaluate this after six months. This includes the 100 mile roundtrip minimum.

Unanimously approved.

The Treasurer is requested to present a financial report of reimbursements at the next meeting.

v. Reimbursements for this meeting - Send reimbursement forms to the Treasurer and he will hold these until the Region allotment arrives.

c. **Visits and geographic unit assignments** - It makes sense to have the Governors, both for the Sections and their Branches and for the Student Chapters, develop a list of what is in their geographic region so that best use can be made of the manpower and the distance needed to travel. Suggest we have a primary contact and a secondary contact listed.

See the attached table of Visit Assignments

See the attached table for Students Visit Assignments

8. General issues

a. Board orientation

Philip Mariscal to send the presentations made at the Board Orientation to the region Board. Include the Governors presentations as well.

Visit Reports: These to be done for each visit and sent to national.

Strategic Planning:

Send the Board the one page Strategic Issues paper asking for input to Strategic Issues.

b. Chicago National Conference

October 19-26, 2006 Westin River Walk Hotel

Theme: "Surviving the Future"

Chair: Nick Textor
Programs: Tom Collins - Main Program, Younger Members, Students, History and heritage, Ethics
Events: Don Witmer - Meals, Social, Cont Education
Promotion: Glen Schirmer - with Kay Whitlock the sponsorship and with John Zimmerman the Advertising and Section Coordination

Strategy: Heavy Regional Promotion
"Client" Speakers - High End
Attract Public Sector Engineers
Attract local day participation
Chicago amenities promotion/attraction

Wednesday: Continuing Education
Thursday: Morning - Continuing Education
Afternoon - opening Plenary
Friday: Two tracks Water and Transportation
Younger Members track
Saturday: Morning - ASCE Business Meeting
Tours and Continuing Education

c. Discussion on Region 3 goals, tasks, etc.

- Suggest we need to have a meeting with the Section Branch offices to fill the void with the dissolution of District 7. Perhaps this leads us to the appointment of an Assembly.
- Perhaps the Section officers could join in to a Region Board Conference Call, at a set time.
- Perhaps such a meeting could be added in at the Multi Region Meeting in the future.
- Could have open Region Board Meeting and have that at the Chicago Annual Conference.
- Deciding the Board's capacity to undertake tasks will take a year or so. We are feeling our way as a Region and need first to deal with the big issues on our plate right now, like the Annual Conference and getting ourselves organized.

- For our next meeting we should all map out a budget for our assignments given from this meeting to see where we are at.

9. Future meeting dates

Note: Conference Calls on Mondays and Fridays are not good options. Suggestion was made that the face-to-face meetings be held on a weekday, prefer Mondays but Fridays are a second choice.

Mid January will be the timing for the next call.

Meet late April will be a Face-to-face meeting preferably in Chicago.

Last week of July will be a Conference Call.

October 20 approximately will be in Chicago with the National Conference. This will be a Face-to-face meeting.

10. Adjourn

There being no further business to discuss the meeting adjourned at 3:00 PM.

Action items:

Set up E-rooms- Philip - National

Set up Website- Philip - National

Set up visit schedules for next meeting - All Governors

Visit Assignments

Sections	Branches	Primary	Secondary
Michigan	Southeast	Steve Chizek	Dave Pritchard
	Ann Arbor	" "	" "
	Saginaw Valley	" "	" "
	South Western	" "	Thomas Burke
	Western	" "	Dave Pritchard
	Lansing/Jackson	" "	Dave Pritchard
	UP Branch	Amy Smith	Steve Chizek
Northwest (inactive)			
Cincinnati	Youngstown Branch	Dave Pritchard	Steve Chizek
Central		" "	" "
Dayton		" "	" "
Cleveland		" "	" "
Akron /Canton		" "	" "
Toledo		" "	" "
Illinois		Thomas Burke	Darrell Berry
Quad Cities		Eriks Ludins	Darrell Berry
Central Illinois	East Branch	Thomas Burke	Darrell Berry
	Illinois Valley	" "	" "
	West Branch	" "	" "
North Dakota		Eriks Ludins	Amy Smith
Minnesota		Eriks Ludins	Darrell Berry
Duluth		Amy Smith	Eriks Ludins
Wisconsin	Northwest	Darrell Berry	Eriks Ludins
	Southeast	" "	Thomas Burke
	Southwest	" "	Eriks Ludins
	Fox River valley	" "	Amy Smith

Student Chapters Visit Assignments

Section	Universities	Primary Contact	Clubs
Michigan (8)	U of M Mich State Mich Tech Wayne State Lawrence Tech Western Mich U of Detroit Mercy Calvin College GRapids	Steve Chizek	
Ohio(10)	Ohio state Ohio U Ohio Northern U of Toledo U of Dayton U of Cincinatti Akron Case Western Reserve Cleveland State Youngstown State	Dave Pritchard	Cincinnati State Tech and Community College Stark State College of Technology
Wisconsin(5)	UW Madison UW Milwaukee UW Platteville Marquette MSOE	Darrell Berry	
Illinois(3)	Northwestern U of Il Chicago I Inst of T	Thomas Burke	
Central IL(2)	U of I Bradley	Thomas Burke	
North Dakota(2)	North Dakota N Dakota State	Amy Smith	
Minnesota(2)	U of MN MN State Mankato	Eriks Ludins	